



2027 PRICE LIST FRENCH IN NORMANDY IH ROUEN



International
House
Rouen



Courses start every Monday, total beginner courses start on the first Monday of each month. Classroom courses include after-class Clubs (16:15-17:15). Prices are per week unless otherwise stated. Registration & materials fees apply on all courses & bookings.

NON-REFUNDABLE REGISTRATION FEE	60€
MATERIALS FEE	90€

GENERAL FRENCH COURSES

FRENCH COURSES	NUMBER OF WEEKS	PRICE PER WEEK	COURSE INFO *each hour of lessons = 60 minutes
DEMI-INTENSIVE 10 HOURS	1+	180€	10 hours of lessons M-F 14h-16h + 5 hours of clubs per week (optional)
SEMI INTENSIVE 15 HOURS	1 - 5	250€	15 hours of lessons M-F 9h30 - 13h (30 minute break 11h-11h30) + 5 hours of clubs per week (optional)
	6 - 18	225€	
	19 - 35	200€	
	36 - 48	190€	
INTENSIVE 25 HOURS	1 - 5	375€	25 hours of lessons M-F 9h30 - 13h + 14h - 16h (30 minute break 11h-11h30) + 5 hours of clubs per week (optional)
	6 - 18	325€	
	19 - 35	275€	
	36 - 48	225€	
ONE TO ONE 15 HOURS	1+	1200€ 80€ per extra hour	15 hours of private lessons Tailor-made to meet your requirements Flexible timetabling
ONE TO ONE 30 HOURS	1+	2400€ 80€ per extra hour	30 hours of private lessons Tailor-made to meet your requirements Flexible timetabling
COMBI 15+5 20 HOURS	1+	650€	15 hours of group lessons + 5 hours one-to-one lessons
COMBI 15+15 30 HOURS	1+	1450€	15 hours of group lessons + 15 hours one-to-one lessons

FEES + FRENCH COURSES

FRENCH IN NORMANDY IH ROUEN 2027

DEL F DALF COURSES	NUMBER OF WEEKS	PRICE PER WEEK	COURSE INFO *each hour of lessons = 60 minutes
DEMI-DEL F DALF 10 HOURS	1 - 5	250€	10 hours of DEL F DALF exam preparation + 5 hours of clubs per week (optional) Exam fees and booking not included
	6+	225€	
DEDICATED DEL F DALF 25 HOURS	1 - 5	400€	15 hours of General French lessons + 10 hours of DEL F DALF exam preparation + 5 hours of clubs per week (optional) Exam fees and booking not included
	6+	350€	
DEL F DALF COMBI 15+5 20 HOURS	4	650€	15 hours of group lessons + 5 hours one-to-one DEL F DALF exam preparation lessons
DEL F DALF Learnware	60 € (one-time supplement)		Specialised material provided as part of our exam preparation courses

ONLINE COURSES

ONLINE FRENCH COURSES	NUMBER OF WEEKS	PRICE PER WEEK	COURSE INFO *each hour of lessons = 60 minutes
SEMI INTENSIVE 15 HOURS	1	150€	Group lessons online Contact us for 6, 8 and 12-week packages
	4	450€	
INTENSIVE 25 HOURS	1	235€	
	4	700€	
ONE TO ONE 15 HOURS	1	900€	60€/hour Tailor-made to meet your requirements
COMBI 15+5 20 HOURS	4	1650€	15 hours of group lessons + 5 hours one-to-one lessons
DEMI-DEL F DALF 10 HOURS	1	150€	Group lessons online Contact us for 6, 8 and 12-week packages
	4	450€	
DEL F DALF COMBI 10 + 5 HOURS	4	1650€	10 hours of group lessons + 5 hours one-to-one lessons

Registration fee (60€) + material fee (60€) applies for online courses

LANGUAGE & LEISURE



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LANGUAGE & LEISURE COURSES	NUMBER OF WEEKS	PRICE PER WEEK	COURSE INFO *each hour of lessons = 60 minutes
FRENCH AND CUISINE	1	400€	15 hours of French lessons with 3 afternoons of culinary workshops 2027 dates: 01/02, 01/11
FRENCH FOR 50+	1 - 2	550€	15 hours of French lessons + 4 afternoons of cultural activities 2027 dates: 17/05, 24/05 (1 or 2 weeks), 31/05 (1 week), 27/09, 04/10 (1 or 2 weeks), 11/10 (1 week)

TEACHER TRAINING COURSES

TEACHER TRAINING	NUMBER OF WEEKS	PRICE PER WEEK	COURSE INFO *each hour of lessons = 60 minutes *exam fees not included
THE NEUROLINGUISTIC APPROACH	1	705€	Professional training focused on the neurolinguistic approach to language learning (ANL 1 or 2)
GENERAL METHODOLOGY	1	550€	Enhance your teaching skills, discover new classroom activities and techniques
LINGUISTICS & METHODOLOGY	1	750€	Teaching methods and linguistic tools with the French Ministry of Education's Réseau Canopé.
INTENSIVE FRENCH 25 HOURS	1	525€	Refresh your French language skills and bring them up-to-date (starts every Monday)
INTENSIVE FRENCH 25 HOURS	each additional week	375€	

ALL TEACHER TRAINING COURSES CAN BE COMBINED. SEE TEACHER TRAINING BROCHURE FOR PRICES AND DATES

HOLIDAYS 2027



WINTER BREAK 2026/2027
Closed from 21/12 to 01/01/2027

SPRING 2027
Closed on 29/03 and 01/05/2027

SUMMER 2027
Closed on 14/07/2027

WINTER BREAK 2027/2028
Closed from 20/12/2027 to 31/12/2027

TEACHER TRAINING + LEISURE
COURSES

FRENCH IN NORMANDY IH ROUEN 2027

ACCOMMODATION WITH A HOST FAMILY

PLACEMENT FEE	70€	For all new accommodation requests or changes
HOMESTAY	PRICE	DESCRIPTION
STANDARD HOMESTAY	250€ per week (6 nights)	Private room, shared bathroom, half-board weekdays (breakfast + dinner), full-board weekends
EXTRA NIGHT STANDARD HOMESTAY	50€ per night	Check-in before Sunday and/or check-out after Saturday
EXECUTIVE HOMESTAY	350€ per week (6 nights)	Private bedroom + private bathroom, half-board weekdays (breakfast + dinner), full-board weekends
EXTRA NIGHT EXECUTIVE HOMESTAY	70€ per night	If your check-in date is before the Sunday and/or your check-out date after the Saturday
DIETARY SUPPLEMENT	+30€ per week	Special dietary requirements (e.g. allergies, intolerances, vegetarian, vegan, pescatarian, low-carb, halal, kosher).

RESIDENCE + OTHER ACCOMMODATION

PLACEMENT FEE	70€	For all new accommodation requests or changes
RESIDENCE	PRICE (SELF-CATERING)	DESCRIPTION
PREMIUM RESIDENCE	100€ * per night	Modern, fully equipped 1-bedroom apartment within walking distance of the school. On-site pool, restaurant, paid parking. Long stays upon request.
STUDIO IN RESIDENCE	80€ * per night	Available for 1 - 3-week. Studio with double bed, private bathroom, equipped kitchen. Longer stays upon request.
	910€ * per calendar month	Available for stays 4+ weeks. Studio with sofa bed, private bathroom, equipped kitchen.
STUDIO IN RESIDENCE CITY CENTRE	90€* per night (6-26 nights) 60€* per night (27+ nights)	Studio with double bed, bathroom, equipped kitchen, air-conditioning, restaurant on-site.

*French in Normandy reserves the right to increase fees for services provided by third parties.

TRANSFERS (ONE-WAY)

PRIVATE CAR

300€ *

Private transfer: pick-up at arrivals at Paris Charles de Gaulle CDG, Orly ORY or Beauvais BVA airports, Paris Gare du Nord, Paris Gare de Lyon or Gare St Lazare train stations

ADDITIONAL FEES

ADMINISTRATION

REGISTRATION

60€

Non-refundable registration fee includes welcome pack with notebook, map, local transit and tourist information

MATERIALS

90€

All teaching materials, French in Normandy workbooks welcome bag, 6 months access to our Online platform, end-of-course certificate.

BANK PAYMENT FEES

50€

Fees for bank transfers from outside Europe. Ask us for details of alternative means of payment.

EXAM FEES

DEL F DAL F
EXAMINATION
FEE

210€

Exam fee

EXAM BOOKING
FEE

60€

Booking fee for DEL F DAL F exams

FRENCH IN NORMANDY
26 bis rue Valmont de Bomare
76100 Rouen - France
Tél. : +33 2 35 72 08 63





TERMS OF SALE: INDIVIDUAL STUDENTS



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When you book a course with French in Normandy, whether directly or via an agency, you accept our terms and conditions of sale and commit yourself to attending classes and respecting the school's internal rules and regulations.

Registration procedures

To register, you must:

- Be at least 16 years old by the start date of the course
- Make full payment for the stay
- Complete the registration form, indicating any allergies/medical conditions/essential information we need to be aware of at the time of registration
- Sign the Host Family Charter if staying with a host family

French in Normandy reserves the right to deny access to courses to any student with physical or mental conditions not disclosed at registration.

The registration form can be completed directly on the website at <https://frenchinnormandy.my.site.com> or sent via email or postal mail to the school:

- By email: info@frenchinnormandy.com
- On-site at the school reception: 26 bis rue Valmont de Bomare 76100 ROUEN, France

Minors

French in Normandy declines all responsibility for minors aged 16 and 17. A parental authorization, duly completed and signed, must be attached to the registration form and payment. Minors aged 16 and 17 are systematically placed in host families on a half-board basis.

Payment Terms

All payments must be made in Euros, regardless of the payment method chosen. All bank charges are the responsibility of the client.

Payment Conditions

Full payment must be made upon receipt of the invoice. Upon receipt of payment, program details, and if necessary, a letter of invitation for a visa application will be sent. French in Normandy reserves the right to cancel any registration if no payment is received 1 month after the reservation date.

Deposits

- 1 to 12 weeks of stay: 100% payment upon receipt of the invoice
- 13 weeks or more: 50% payment upon receipt of the invoice - balance due no later than 4 weeks before the start of the course

Payment Methods

Flywire for countries outside the Eurozone: [Flywire](#)

- Credit card (Visa, Mastercard, American Express)
- Bank transfer to our account, details of which are provided on the invoice
- Cheque (only from a French bank account) made payable to Language Services Normandie Picardie

Programme changes

Before Arrival

- Each date or duration change is charged €60
- Any added service less than 7 days before the course starts must be paid in full upon receipt of the invoice to be effective

On-Site

- Converting group classes to individual classes is not possible
- Modifications are possible between group classes of equal or higher duration and value but cannot result in a refund
- Individual classes: modification possible if 48-hour notice is given. Otherwise, no refund or rescheduling of hours is possible.
- Accommodation changes: an additional fee of €60 is applied
- Any added service/change on-site must be paid in full upon receipt of the invoice to be effective.

Cancellations

In accordance with European Directive 97/7 for any distance contract, each student has a right of withdrawal valid for 10 days from the date of registration. The student waives the right of withdrawal if the request is made less than 10 days before the start of the course. Cancellations must be sent by email to info@frenchinnormandy.com. The cancellation is effective on the date the email is received.

Cancellation Fees

- More than 28 days: €200 non-refundable administrative fees
- 8 to 27 days before the course start: 50% of the total amount retained
- 7 days or less before the course start or after the start date: 100% of the total amount retained

Visa Procedures

Students requiring a visa must proceed with the necessary steps in time for their application (about 4 months before the program starts). French in Normandy cannot be held responsible for visa denial or changes in conditions and formalities for entering France.

Upon receipt of the complete registration file (form + payment according to our conditions), French in Normandy will send a registration certificate/invitation letter, along with confirmation of accommodation details if applicable. These documents must be submitted with the visa application to the relevant authorities. These documents will be sent by email and, if necessary, the originals can be sent by express mail: the additional cost will be invoiced.

**In case of visa refusal**

In all cases, €500 in administrative fees will be retained. To obtain a refund of the amounts paid, the official visa refusal letter issued by the relevant authorities will be required. Refunds will only be made by bank transfer, and bank charges will be the responsibility of the client.

Procedures for Minors

French in Normandy declines all responsibility for minors aged 16 and 17 registered at the school. A duly completed and signed parental authorization must be returned with the registration form. Minors aged 16 and 17 are systematically placed in host families on a half-board basis.

Holidays

Students enrolled in long-term courses can take holidays at the rate of 1 week of leave (Monday to Friday) for every continuous 12-week enrollment period. The student is free to choose their holiday week but must inform French in Normandy in advance, no later than 4 weeks before the start of the holiday, by completing the form available at the reception. The student's enrollment will then be extended accordingly. If the student is in accommodation with French in Normandy (studio or host family), it is due during the absence period. Accommodation can also be extended according to our current rates and availability.

Closures and Holidays

During school closures (non-working public holidays or internal training days), courses are not provided, but all hours are made up within the same week. The school is closed for 2 weeks during the Christmas holidays. Any student in a host family during this period switches to full board and must pay the additional costs incurred.

Discipline

By enrolling at French in Normandy, the student agrees to attend their course regularly and to comply with the school's internal regulations displayed on the information boards. If the student books accommodation through French in Normandy, they agree to comply with the Quality Charter in the host family and any internal regulations related to dormitories or residences they are placed in. French in Normandy reserves the right to expel and/or terminate the accommodation of a student (without refund) if their behavior is contrary to the principles set out in the Quality Charter in the case of host family accommodation; if they do not comply with the internal regulations of accommodation booked through French in Normandy, especially in cases of theft, property abuse, abuse of persons, alcohol abuse, intoxication during classes, possession or consumption of drugs, refusal to adhere to local rules (at school or in accommodation booked by French in Normandy), or violations of the laws and regulations in force in France.

Absence / Lateness

Scholarship students, students on professional training leave, and minors are required to attend classes regularly. Minors must sign the attendance sheet at the school reception in the morning and afternoon.

In case of repeated and unjustified absences, the certificate of participation cannot be issued to the student. If late by more than 30 minutes in the morning, entry to the class is at 11:30. If late by more than 30 minutes in the afternoons, no entry to the class is accepted. For students on a visa, any unjustified absence will be reported to the relevant authorities. Any absence must be notified by email to info@frenchinnormandy.com.

Insurance

Each student must take out individual insurance covering all risks of their travel and stay. This insurance is mandatory and the responsibility of the student, regardless of the duration of their stay. Anyone who does not have individual insurance will bear all costs related to damages they may accidentally cause. If necessary, French in Normandy can assist in subscribing to insurance with our partner.

Complaints

All complaints must be formalized and sent by email to accueil@frenchinnormandy.com. Only complaints recorded on-site will be considered. Any dispute falls under the exclusive jurisdiction of the courts of Seine Maritime and French law: Tribunal de Seine Maritime 53, avenue Gustave Flaubert 76000 Rouen Phone: 02 35 58 35 00 / Email: greffe.ta-rouen@juradm.fr

Right to Image

Unless otherwise stated by the student at registration, French in Normandy may take photos or videos of students and use them in its informational and communication materials. The refusal to use one's image must be notified in writing by the student at registration or upon arrival.

Confidentiality – GDPR**Right of Access to Computerized Files**

The information requested from the student during registration is only transmitted to persons or entities expressly authorized to know it. Any student can request French in Normandy to communicate information concerning them and rectify it if necessary, in accordance with the provisions of Law No. 78-17 of January 6, 1978, on data processing, files, and freedoms.

Privacy Notice – GDPR

The centre implements personal data processing to ensure, among other things, the services to which the student has subscribed. Personal data is kept by us for the duration of the contractual relationship, then archived for the period related to our responsibility, before final deletion. The personal data we process is provided by the student or authorized third parties (such as an agency) during registration and the student's stay. The student has the right to access, rectify, delete, oppose, and limit the processing of personal data. They can exercise their rights by any written and signed request sent to info@frenchinnormandy.com. A response will be sent within one month of receiving the request, extendable if necessary.



CONDITION DE VENTES : ÉTUDIANTS INDIVIDUELS



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Si vous effectuez votre réservation par une agence ou un site web autre que www.frenchinnormandy.com, vous déclarez avoir pris connaissance de nos clauses et conditions de vente et les acceptez ainsi que nos règlements pour les étudiants.

Modalités d'inscription

Pour s'inscrire, il faut :

- Être âgé de 16 ans minimum à la date de début des cours
- Effectuer le paiement des frais de la totalité du séjour
- Remplir le formulaire d'inscription, en indiquant toute allergie/pathologie/informations essentielles dont nous devons avoir connaissance au moment de l'inscription.
- Signer la Charte d'accueil en cas d'hébergement en famille d'accueil

French in Normandy se réserve le droit de refuser l'accès aux cours à tout étudiant souffrant de pathologies physiques ou mentales qui n'auraient pas été signalées à l'inscription.

Le formulaire d'inscription peut être rempli directement sur le site web <https://frenchinnormandy.my.site.com> ou envoyé par mail ou courrier postal à l'école :

- Par mail : info@frenchinnormandy.com
- Sur place à la réception de l'école : 26 bis rue Valmont de Bomare 76100 ROUEN, France

Mineurs

French in Normandy décline toute responsabilité vis-à-vis des mineurs de 16 et 17 ans.

Une autorisation parentale, dûment remplie et signée, doit obligatoirement être jointe au formulaire d'inscription et au paiement.

Les mineurs de 16 et 17 ans sont systématiquement logés en famille d'accueil, en demi-pension.

Modalités de paiement

Tout paiement doit être fait en Euros, quel que soit le mode de règlement choisi. Tous les frais bancaires sont à la charge du client.

Conditions de paiement

Le paiement total doit s'effectuer à réception de facture. A réception du paiement, les détails de programme, et si besoin, une lettre d'invitation pour une demande de visa seront envoyés. French in Normandy se réserve le droit d'annuler toute inscription si aucun paiement n'a été reçu 1 mois après la date de réservation.

Acomptes

- 1 à 12 semaines de séjour : paiement 100% à réception de facture
- 13 semaines de séjour et plus : paiement 50% à réception de facture - solde à régler au plus tard 4 semaines avant le début de cours

Moyens de paiement

- Flywire pour les pays en dehors de la zone EUROS : [Flywire](#)
- Carte bancaire (Visa, Mastercard, American Express)
- Virement bancaire vers notre compte bancaire dont les coordonnées sont indiquées sur la facture.
- Chèque (uniquement d'un compte bancaire français) à l'ordre de Language Services Normandie Picardie.

Modifications

Modifications avant l'arrivée

- Chaque changement de date ou de durée de séjour est facturé 60€
- Tout ajout de prestation à moins de 7 jours du début du cours doit être réglé en intégralité à réception de facture pour être effectif.

Modifications sur place

- La transformation de cours de groupe en cours individuels n'est pas possible
- Les modifications sont possibles entre les cours de groupes à durée égale et valeur égale ou supérieure, mais ne peuvent donner lieu à un remboursement
- Cours individuels : modification possible si respect du délai de prévenance de 48h. Dans le cas contraire, aucun remboursement ou rattrapage des heures n'est possible.
- Changement d'hébergement : des frais additionnels de 60€ sont appliqués

Tout ajout/changement de prestation sur place doit être réglé en intégralité à réception de facture pour être effectif.

Annulations

Conformément à la directive européenne 97/7 pour tout contrat à distance, chaque étudiant bénéficie d'un droit de rétractation valable dans un délai de 10 jours à compter du jour de l'inscription. L'étudiant renonce à son droit de rétractation si la demande est faite moins de 10 jours avant le début du cours. Les annulations doivent être adressées par mail à info@frenchinnormandy.com. L'annulation est effective à la date de réception du mail.

Frais d'annulation

- + de 28 jours : 200€ frais administratifs non-remboursables
- de 8 à 27 jours avant le début du cours : 50% du montant total retenu
- 7 jours ou moins avant le début du cours ou après la date de démarrage : 100% du montant total retenu



Procédure VISA

Les étudiants soumis aux demandes de visa doivent procéder aux démarches en respectant les délais nécessaires à l'instruction de leur dossier (environ 4 mois avant le début du programme) French in Normandy ne peut en aucun cas être tenu responsable de la non obtention du visa et des changements des conditions et des formalités pour entrer en France.

A réception du dossier d'inscription complet (formulaire + paiement de la facture selon nos conditions susmentionnées), French in Normandy enverra un certificat d'inscription / lettre d'invitation, ainsi qu'une confirmation avec l'adresse du logement le cas échéant. Ces documents devront être joints à la demande de visa auprès des autorités concernées. Ces documents seront envoyés par courriel et, si besoin, les originaux pourront être envoyés par courrier express : le coût additionnel selon le tarif en vigueur sera facturé.

En cas de refus de visa

Dans tous les cas, 500€ de frais de dossier sont retenus. Pour obtenir le remboursement des sommes versées, la lettre officielle de refus de visa délivrée par les autorités concernées sera demandée. Le remboursement sera effectué uniquement par virement bancaire et les frais bancaires seront à la charge du client.

Procédures mineurs

French in Normandy décline toute responsabilité vis-à-vis des mineurs de 16 et 17 ans inscrits à l'école.

Une autorisation parentale, dûment remplie et signée, doit être obligatoirement retournée avec le formulaire d'inscription.

Les mineurs de 16 et 17 ans sont systématiquement logés en famille d'accueil, en demi-pension

Vacances

Les étudiants inscrits dans les cours de longue durée peuvent prendre des vacances à raison d'1 semaine de congés (du lundi au vendredi) par période d'inscription continue de 12 semaines.

L'étudiant est libre de choisir sa semaine de vacances, mais doit en informer French in Normandy au préalable, au plus tard 4 semaines avant le début des congés, en remplissant le formulaire disponible à la réception. L'inscription de l'étudiant sera alors prolongée en conséquence.

Si l'étudiant est en hébergement avec French in Normandy (studio ou famille d'accueil) celui-ci est dû pendant la période d'absence. L'hébergement pourra être également prolongé selon nos tarifs en vigueur et selon disponibilité.

Fermetures et jour fériés

Pendant les jours de fermeture de l'école (jours fériés non travaillés ou jours de formation interne), les cours ne sont pas assurés mais la totalité des heures est rattrapée sur la même semaine.

L'école est fermée 2 semaines pendant les vacances scolaires de Noël. Tout étudiant en famille d'accueil durant cette période passe en pension complète et doit s'acquitter des frais additionnels engendrés.

Discipline

En s'inscrivant à French in Normandy, l'étudiant s'engage à suivre son cours de manière assidue et à respecter le règlement intérieur de l'école affiché sur les panneaux d'information.

Si l'étudiant réserve un hébergement par l'intermédiaire de French in Normandy, il s'engage à respecter la Charte de Qualité en famille d'accueil et à respecter tout règlement intérieur afférent aux foyers ou résidences dans lesquels il aura été placé.

French in Normandy se réserve le droit de procéder au renvoi et/ou de mettre fin à l'hébergement d'un étudiant (et ce, sans remboursement) si son comportement est contraire aux principes énoncés dans la Charte de Qualité dans le cas d'un hébergement en famille d'accueil; s'il ne respecte pas le règlement intérieur d'un logement réservé par l'intermédiaire de French in Normandy et notamment en cas de vol, abus de propriété, abus sur les personnes, abus d'alcool, état d'ébriété en cours, possession ou consommation de drogues, volonté de ne pas adhérer aux règles locales (à l'école ou dans un hébergement réservé par French in Normandy), aux règlements et lois en vigueur en France.

Absence / Retard

Les étudiants boursiers, en congé professionnel de formation, et les mineurs ont l'obligation de suivre les cours avec assiduité. Les mineurs doivent signer matin et après-midi la fiche de présence à la réception de l'école. En cas d'absences répétées et injustifiées, le certificat de participation ne pourra être délivré à l'étudiant. En cas de retard de plus de 30 minutes le matin, l'entrée en classe se fait à 11h30. En cas de retard de plus de 30 minutes les après-midis, aucune entrée en classe n'est acceptée. Pour les étudiants soumis à VISA, toute absence non justifiée sera communiquée aux autorités compétentes. Toute absence doit être notifiée par mail à info@frenchinnormandy.com.

Assurance

Chaque étudiant doit souscrire une assurance individuelle couvrant l'ensemble des risques de son voyage et de son séjour. Cette assurance est obligatoire et à la charge de l'étudiant, quelle que soit la durée de son séjour. Une personne n'ayant pas souscrit une assurance individuelle assumera tous les frais liés aux dommages qu'il pourra accidentellement occasionner. Si besoin, French in Normandy peut assister dans la souscription d'une assurance auprès de notre partenaire.



Réclamations

Toute réclamation doit être formalisée et envoyée par mail à accueil@frenchinnormandy.com. Seules les réclamations enregistrées sur place seront prises en compte. Tout litige relève de la compétence exclusive des tribunaux de Seine Maritime et de la loi française :

Tribunal de Seine Maritime
53, avenue Gustave Flaubert
76000 Rouen
Téléphone : 02 35 58 35 00
Courriel : greffe.ta-rouen@juradm.fr

Droit à l'image

Sauf avis contraire de l'étudiant à l'inscription, French in Normandy peut être amené à prendre des photos ou des vidéos des étudiants et à les utiliser dans ses documents d'information et de communication. Le refus d'utiliser son image doit être notifié par l'étudiant par écrit dès l'inscription ou à son arrivée.

Confidentialité – RGPD

Droit d'accès aux fichiers informatisés

Les informations demandées à l'étudiant lors de son inscription ne sont transmises qu'aux personnes physiques ou morales qui sont expressément habilitées à les connaître. Tout étudiant peut demander à French in Normandy la communication des informations le concernant et les faire rectifier le cas échéant, conformément aux dispositions de la loi N° 78-17 du 6 janvier 1978 sur l'informatique, les fichiers et les libertés.

Avis de confidentialité – RGPD

Le centre met en œuvre des traitements de données à caractère personnel afin de permettre d'assurer, entre autres, les services auxquels l'étudiant s'est inscrit.

Les données à caractère personnel sont conservées par nos soins pendant toute la durée de la relation contractuelle, puis archivées pour la période liée à notre responsabilité, avant suppression définitive.

Les données personnelles que nous traitons sont fournies par les soins de l'étudiant, ou par des tiers autorisés (tel une agence) lors de l'inscription et pendant le séjour de l'étudiant.

L'étudiant dispose d'un droit d'accès, de rectification, d'effacement, d'opposition, de limitation du traitement des données à caractère personnel. Il peut exercer ses droits par toute demande écrite et signée adressée à info@frenchinnormandy.com. Une réponse sera adressée dans un délai d'un mois suivant la réception de la demande, délai prolongeable si nécessaire.



TERMS OF SALE: INDIVIDUAL STUDENTS 1/2



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TERMS OF SALE

FRENCH IN NORMANDY IH ROUEN 2027

Registration procedures

To register, you must:

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- Make full payment for the stay
- Complete the registration form, indicating any allergies/medical conditions/essential information we need to be aware of at the time of registration
- Sign the Host Family Charter if staying with a host family

French in Normandy reserves the right to deny access to courses to any student with physical or mental conditions not disclosed at registration.

The registration form can be completed directly on the website at <https://frenchinnormandy.my.site.com> or sent via email or postal mail to the school:

- By email: info@frenchinnormandy.com
- On-site at the school reception: 26 bis rue Valmont de Bomare 76100 ROUEN, France

Minors

French in Normandy declines all responsibility for minors aged 16 and 17. A parental authorization, duly completed and signed, must be attached to the registration form and payment. Minors aged 16 and 17 are systematically placed in host families on a half-board basis.

Payment Terms

All payments must be made in Euros, regardless of the payment method chosen. All bank charges are the responsibility of the client.

Payment Conditions

Full payment must be made upon receipt of the invoice. Upon receipt of payment, program details, and if necessary, a letter of invitation for a visa application will be sent. French in Normandy reserves the right to cancel any registration if no payment is received 1 month after the reservation date.

Deposits

- 1 to 12 weeks of stay: 100% payment upon receipt of the invoice
- 13 weeks or more: 50% payment upon receipt of the invoice - balance due no later than 4 weeks before the start of the course

Payment Methods

Flywire for countries outside the Eurozone: [Flywire](#)

- Credit card (Visa, Mastercard, American Express)
- Bank transfer to our account, details of which are provided on the invoice
- Cheque (only from a French bank account) made payable to Language Services Normandie Picardie

Programme changes

Before Arrival

- Each date or duration change is charged €60
- Any added service less than 7 days before the course starts must be paid in full upon receipt of the invoice to be effective

Programme changes

On-Site

- Converting group classes to individual classes is not possible
- Modifications are possible between group classes of equal or higher duration and value but cannot result in a refund
- Individual classes: modification possible if 48-hour notice is given. Otherwise, no refund or rescheduling of hours is possible.
- Accommodation changes: an additional fee of €60 is applied
- Any added service/change on-site must be paid in full upon receipt of the invoice to be effective.

Cancellations

In accordance with European Directive 97/7 for any distance contract, each student has a right of withdrawal valid for 10 days from the date of registration. The student waives the right of withdrawal if the request is made less than 10 days before the start of the course. Cancellations must be sent by email to info@frenchinnormandy.com. The cancellation is effective on the date the email is received.

Cancellation Fees

- More than 28 days: €200 non-refundable administrative fees
- 8 to 27 days before the course start: 50% of the total amount retained
- 7 days or less before the course start or after the start date: 100% of the total amount retained

Visa Procedures

Students requiring a visa must proceed with the necessary steps in time for their application (about 4 months before the program starts). French in Normandy cannot be held responsible for visa denial or changes in conditions and formalities for entering France.

Upon receipt of the complete registration file (form + payment according to our conditions), French in Normandy will send a registration certificate/invitation letter, along with confirmation of accommodation details if applicable. These documents must be submitted with the visa application to the relevant authorities. These documents will be sent by email and, if necessary, the originals can be sent by express mail: the additional cost will be invoiced.

In case of visa refusal

In all cases, €500 in administrative fees will be retained. To obtain a refund of the amounts paid, the official visa refusal letter issued by the relevant authorities will be required. Refunds will only be made by bank transfer, and bank charges will be the responsibility of the client.

Procedures for Minors

French in Normandy declines all responsibility for minors aged 16 and 17 registered at the school. A duly completed and signed parental authorization must be returned with the registration form. Minors aged 16 and 17 are systematically placed in host families on a half-board basis.



TERMS OF SALE: INDIVIDUAL STUDENTS 2/2



International
House
Rouen



Holidays

Students enrolled in long-term courses can take holidays at the rate of 1 week of leave (Monday to Friday) for every continuous 12-week enrollment period. The student is free to choose their holiday week but must inform French in Normandy in advance, no later than 4 weeks before the start of the holiday, by completing the form available at the reception. The student's enrollment will then be extended accordingly. If the student is in accommodation with French in Normandy (studio or host family), it is due during the absence period. Accommodation can also be extended according to our current rates and availability.

Closures and Holidays

During school closures (non-working public holidays or internal training days), courses are not provided, but all hours are made up within the same week. The school is closed for 2 weeks during the Christmas holidays. Any student in a host family during this period switches to full board and must pay the additional costs incurred.

Discipline

By enrolling at French in Normandy, the student agrees to attend their course regularly and to comply with the school's internal regulations displayed on the information boards. If the student books accommodation through French in Normandy, they agree to comply with the Quality Charter in the host family and any internal regulations related to dormitories or residences they are placed in. French in Normandy reserves the right to expel and/or terminate the accommodation of a student (without refund) if their behavior is contrary to the principles set out in the Quality Charter in the case of host family accommodation; if they do not comply with the internal regulations of accommodation booked through French in Normandy, especially in cases of theft, property abuse, abuse of persons, alcohol abuse, intoxication during classes, possession or consumption of drugs, refusal to adhere to local rules (at school or in accommodation booked by French in Normandy), or violations of the laws and regulations in force in France.

Absence / Lateness

Scholarship students, students on professional training leave, and minors are required to attend classes regularly. Minors must sign the attendance sheet at the school reception in the morning and afternoon.

In case of repeated and unjustified absences, the certificate of participation cannot be issued to the student. If late by more than 30 minutes in the morning, entry to the class is at 11:30. If late by more than 30 minutes in the afternoons, no entry to the class is accepted. For students on a visa, any unjustified absence will be reported to the relevant authorities. Any absence must be notified by email to info@frenchinnormandy.com.

Insurance

Each student must take out individual insurance covering all risks of their travel and stay. This insurance is mandatory and the responsibility of the student, regardless of the duration of their stay. Anyone who does not have individual insurance will bear all costs related to damages they may accidentally cause. If necessary, French in Normandy can assist in subscribing to insurance with our partner.

Complaints

All complaints must be formalized and sent by email to accueil@frenchinnormandy.com. Only complaints recorded on-site will be considered. Any dispute falls under the exclusive jurisdiction of the courts of Seine Maritime and French law: Tribunal de Seine Maritime 53, avenue Gustave Flaubert 76000 Rouen Phone: 02 35 58 35 00 / Email: greffe.ta-rouen@juradm.fr

Right to Image

Unless otherwise stated by the student at registration, French in Normandy may take photos or videos of students and use them in its informational and communication materials. The refusal to use one's image must be notified in writing by the student at registration or upon arrival.

Confidentiality – GDPR

Right of Access to Computerized Files

The information requested from the student during registration is only transmitted to persons or entities expressly authorized to know it. Any student can request French in Normandy to communicate information concerning them and rectify it if necessary, in accordance with the provisions of Law No. 78-17 of January 6, 1978, on data processing, files, and freedoms.

Privacy Notice – GDPR

The centre implements personal data processing to ensure, among other things, the services to which the student has subscribed. Personal data is kept by us for the duration of the contractual relationship, then archived for the period related to our responsibility, before final deletion. The personal data we process is provided by the student or authorized third parties (such as an agency) during registration and the student's stay. The student has the right to access, rectify, delete, oppose, and limit the processing of personal data. They can exercise their rights by any written and signed request sent to info@frenchinnormandy.com. A response will be sent within one month of receiving the request, extendable if necessary.

When you book a course with French in Normandy, whether directly or via an agency, you accept our terms and conditions of sale and commit yourself to attending classes and respecting the school's internal rules and regulations.

NAME

SIGNATURE

DATE